



This website ("Site") privacy statement ("Statement") describes how mjhrecruitment solutions Ltd ("We", "we", or "MJHR") may use and disclose personally identifiable information ("Personal Information") that we may collect about you through the Site.

## Collection, Use and Processing of Personal Information

When you use or register with the Site, we may ask for certain Personal Information. The categories of Personal Information we may request include your name and contact information (email, address and phone number). Depending on the nature of your enquiry or activities on the Site, we may also ask for your job search criteria and preferences, your employment experience, salary, educational history, your skills, references information, background information, expectations and other information contained in your résumé.

After your successful registration with the Site, you will be able to request the content of key data retained by us; Should any of your Personal Information change, you should inform mjhrecruitment solutions Ltd without delay.

We use Personal Information and other data collected through the Site to register you, to provide you with information regarding employment opportunities and career-related information, and to otherwise provide you with requested information or services.

mjhrecruitment solutions Ltd will process your Personal Information for temporary, project or permanent recruitment requirements and for the purpose of producing statistics and complying with regulations.

Information about your health and/or court/criminal record is only processed if it is relevant to any registration you may make and this information will only be processed in accordance with the restrictions imposed by law. If you provide mjhrecruitment solutions Ltd with information about third parties, mjhrecruitment solutions Ltd will assume that the third party in question has given you permission to do so and to mjhrecruitment solutions Ltd to collect, to process and to transfer their personal information to the same extent as yours.

By accepting our Terms & Conditions, you authorize us to use your personal information to send you automated email messages or marketing materials regarding our services, including employment information. You may opt out of receiving such marketing email messages by sending a message to info@mjhrecruitment.com







## **Disclosures and Transfers of Personal Information**

mjhrecruitment solutions Ltd may disclose Personal Information to third parties. The disclosure to third parties would occur in the following circumstances:

We will disclose Personal Information to our clients where necessary and appropriate in connection with the provision of staffing services including temporary and permanent placements for surveying, project management & other property professionals.

We may disclose Personal Information to companies and individuals we employ to perform business functions and services on our behalf. Such functions may include, for example, hosting our Web servers, analyzing data, providing legal services.

We may disclose Personal Information to the extent necessary or appropriate to government agencies, advisers, and other third parties in order to comply with applicable laws, the service of legal process, or if we reasonably believe that such action is necessary to (a) comply with the law requiring such disclosure; (b) protect the rights or property of mjhrecruitment solutions Ltd (c) prevent a crime or protect national security or (d) protect the personal safety of the users or the public.

## **Revisions to the Statement**

If we change this Statement we will post any updates here for your review. If we change material terms in this Statement, we will provide notice of the revised statement.

## **Access and Information**

If you wish to peruse or correct any of your Personal Information or if you have any other questions in connection with the processing of your Personal Information, please contact our registered address: mjhrecruitment solutions, Highfields House, The Green, Barlaston, Stoke on Trent, ST12 9AF or via info@mjhrecruitment.com

